



COTTAGE RENTAL APPLICATION

Contact: _____

Address: _____

City: _____ State: _____ Zip Code: _____

Phone: (_____) _____ - _____ Email: _____

Date(s) of use: _____ to _____ Arrival Time: _____

How many will be in your group? _____

Waterfront Cottages Available (Wood heat only) **\$75 per night:**

- Lufkin** (SLEEP 5-6)
- Nellie** (SLEEP 5-6)
- Florence** (SLEEP 6-10)
- Brown & White** (SLEEP 4-6)
- Bedding needed #** _____ **\$25 Bedding/Laundry Fee**
- Guest Towels needed #** _____ **\$5 Laundry Fee**

\$75 rental x's _____ nights \$ _____

\$25 Housekeeping Fee \$ _____ **Please Waive Housekeeping Fee** (We will assume Janitorial responsibilities)

\$25 Bedding/Laundry Fee \$ _____

\$5 Guest Towels \$ _____

\$5 Per Boat Usage \$ _____ **Canoe #** _____ **or Kayaks #** _____

Total Due \$ _____

INDEMNIFICATION OF FHC AND EMPLOYEES: Guests agree to indemnify FHC and its employees from any claim or liability for any loss or damage whatsoever arising from, related to or in connection with rental of the accommodation, included but not limited to any claim of liability for personal injury or damage or loss of property which is made, incurred, or sustained by any guest or any guest's invitee.

Please sign and return with your Rental Agreement with the \$50.00 Non-refundable Deposit.

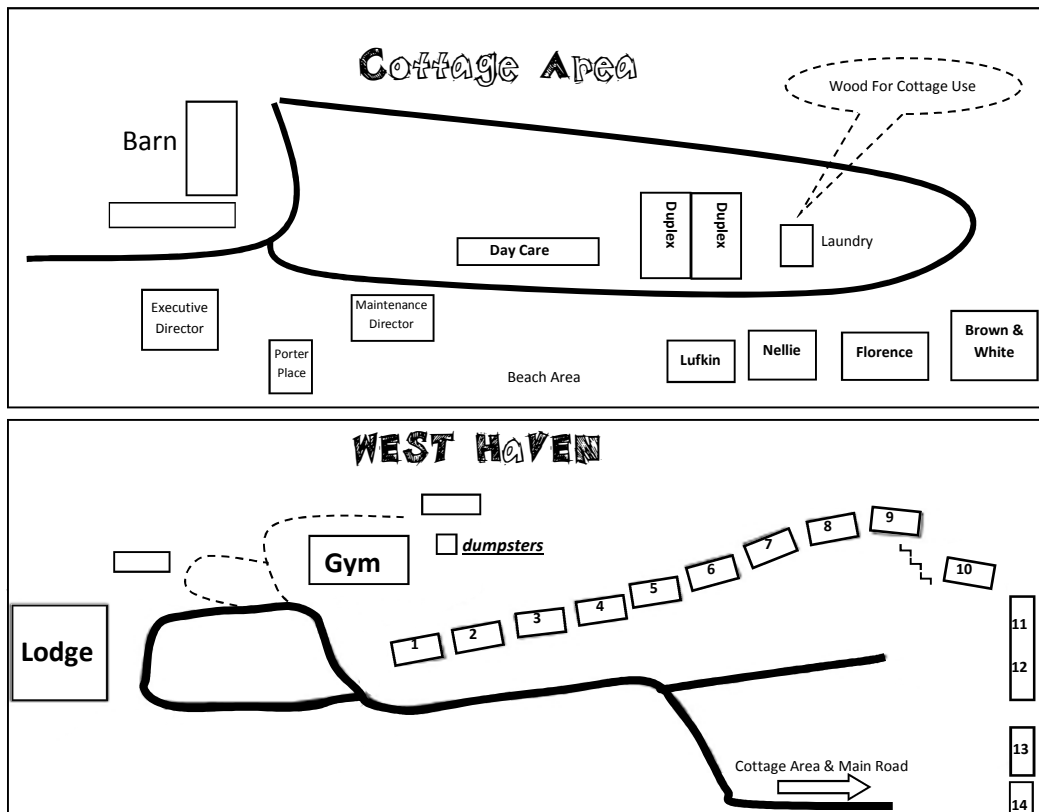
Signature: _____ Date: _____

For questions about availability, policies, etc. please call (207)722-3456 ext. 11 - Guest Services or www.guestservices@fairhavencamps.org

MAIL COMPLETED APPLICATION AND DEPOSIT TO:
Fair Haven Camps – Guest Services, 81 West Fairhaven Lane, Brooks, ME 04921

Fair Haven Camps Facility Use Guidelines & Agreement

1. Check-In Time is 3:00pm for Cottage/Camper Rentals.
2. Check-Out Time is Noon for Cottage/Camper Rentals.
3. Quiet hours are from 10:00pm to 8:00am. Due to camp staff who live on site and other groups who may be staying in neighboring cottages, please be considerate of these times.
4. **RENTAL BALANCE:** Your balance is due upon check-in by cash or check.
5. Housekeeping Fee : All rentals will be charged a \$25.00 Housekeeping Fee which will be waived if you desire to assume janitorial responsibility of your cottage.
6. **DEPOSIT:** A \$50.00 Non-refundable deposit is required to accompany this application.
7. Returned checks will incur a \$35 Service Charge.
8. Damage or Missing Items: You will be held responsible for expenses incurred for damage to facilities or equipment or missing items. All damage must be reported to the Guest Services Director or Facilities Manager.
9. Improper use of our facilities by any group will be cause for denial of further use.
10. Tobacco, alcohol, and illegal drugs are prohibited at Fair Haven Camps.
11. No fireworks of any kind may be allowed on premises with the exception of sparklers.
12. If you do not choose the *Optional Housekeeping Fee*: At the conclusion of the rental period, you are responsible to restore the cottage to its original condition including: moving tables, chairs, equipment, etc. back to original locations, shut off all lights, and assuring that all participants and attendees have left the facility. You will assume janitorial responsibility including, but not limited to: pickup and removal of all trash and garbage (which may be put in our dumpster behind the gymnasium) , sweeping of floors, and cleaning kitchen.
13. The Riding Ring, Pastures, and Barn are off-limits at all times unless given permission by the Barn Director. Please do not feed the horses treats.
14. During hot weather please provide your own fans for your cottage(s).
15. We do not provide Health Care services. Please bring your own "Medicine Kit".
16. We do not provide Internet services to the "Cottage Area".
17. Pet Policy: Must have prior approval. Your pet must not be an aggressive breed, at least 1 year old and up-to-date on all vaccinations. All pets must be leashed at all times. Guests are responsible for cleaning up any/all pet refuse. Any evidence of pets causing damage to premises or non-compliance of cleaning up after pet(s), will result in extra charges being assessed.
18. Cancellation Policy: We require you to notify us at least two weeks prior to your scheduled arrival if you are unable to fulfill your reservation. Payments will be refunded less the \$50 dollar deposit.



Guest Information

We are excited that you have chosen Fair Haven Camps for a family get away. Below you will find additional information that you will find helpful during your stay with us. If you have any questions, please feel free to contact our office.

Main Offices:

- Our main office is located on the ground floor of the main lodge. The entrance is located “Lakeside” under the deck. Office Hours are 9-3pm.
- Office phones are for emergency use only. No long distance calls permitted.
- Any lost and found items that are collected by the staff will be brought to the office.
- Please report damage or malfunctioning equipment to the office.
- Please report all accidents to the office. If any emergency occurs after hours, 911 can be called by cell phone. Be sure to relay camp’s full name and address (Fair Haven Camps – 81 West Fairhaven Lane, Brooks).
- The Main Lodge and Gymnasium of West Haven are for Group Rentals – please refrain from using these buildings as their may also be rentals during your stay.

Cottages:

- All cottages are wood heat. Camp provides wood for your use and is stored near the cottages at the laundry room.
- Please dispose of your trash in the dumpsters behind the gymnasium.
- Limited bedding and towels are available upon request for an additional fee.
- All cottages are stocked with basic dishes, pots and pans.

Waterfront Activities:

- Swimming is at your own risk and only in the “Cottage Area” – please do not go to the Camp Beach area to swim.
- No horseplay on the float. There is no lifeguard on duty. For this reason, we must be extra careful. Swimming in the cottage area ends at sunset.
- Children under the age of 13 must be supervised on the waterfront and cannot go to the float unless they are with an adult.
- Usage of FHC Canoes and Kayaks must be contracted in advance please maintain proper care of all equipment.
- Lifejackets cannot be substituted for a parent. Lifejackets **must** be worn when using canoes or kayaks! This is a state law.
- All camp boats and equipment must be pulled on shore after use please.
- All children over 13 must have a buddy with them in the water, on float, or in boats.

Outdoor Campfires:

- Use of our outdoor campfire areas not by your cottage must be contracted in advance.
- Campfires must be extinguished by guests completely upon leaving the campfire area.

Driving at Camp:

- No unlicensed or uncertified driver may operate any vehicles at camp. Please obey the state laws regarding safety belts and children in car seats at all times. **Obey the speed limits posted to keep everyone safe.**

Laundry:

- Laundry facilities are available for your use.
- You are responsible for your own laundry detergent. It is very important that you be considerate of others in the cottage area as you use the laundry facility **Please do not leave your clothing in the washers and dryers for someone else to take care of.**

Fair Haven Camps has both a Boys Camp - East Haven on the East side of Lake Passagassawakeag, and a Girls Camp - West Haven on the West side of the lake. Rentals are on the WEST Side of Fair Haven.

Please look for the Sign that notes you are entering "West" Fair Haven Camps.

Directions to Camp:

Please Note: If you choose to use Mapquest.com – those directions take you to East Haven only and uses a confusing back route. You will need to turn onto Pond Road from Rte. 203 before arriving at West Fair Haven Lane. The directions we have provided for your convenience are the easiest routes to follow.

From the Bangor area – travel south on I-95 and take the Carmel-Winterport exit onto route 69 in Carmel. Travel east on route 69 to route 202 in Newburg. Travel west on route 202 to route 7 in Dixmont. Travel south on route 7 to route 139 (Purple Heart Highway) in Brooks. Travel west on route 139 to route 203. Turn left at a 3-way intersection onto route 203 south for approximately 3 miles. Fair Haven Camps will be located on the right. West Haven will be first – ¼ mile further on the right is East Haven.

From the Augusta area – travel out of Augusta heading east on route 3 to route 131 in Belmont. Travel north on route 131 to route 203 in Brooks. Turn left onto route 203 north and travel approximately 3 miles. Fair Haven Camps will be on the left. East Haven will be first – ¼ mile further on the left is West Haven.

From the Waterville area – travel east on route 139 until reaching route 203 in Brooks. Turn right at the 3-way intersection onto route 203 south and travel for approximately 3 miles. Fair Haven Camps will be on the right. West Haven will be first – ¼ mile further on the right is East Haven.

From Coastal Maine – travel on route 1 into Belfast. Exit route 1 onto route 137 (Waldo Avenue) and travel west to route 131 in Waldo. Travel north on route 131 until reaching route 203 in Brooks. Turn left onto route 203 north and travel approximately 3 miles. Fair Haven Camps is on the left. East Haven will be first – ¼ mile further on the left is West Haven.

Please call us at 207-722-3456 ext. 11 if you have any further questions. We look forward to seeing you!